



**PINELLAS COUNTY SCHOOLS  
HUMAN RESOURCES DEPARTMENT  
EMPLOYEE INFORMATION EXEMPTION FROM PUBLIC RECORDS**

Most documents created or received by Pinellas County Schools are open to the public under the Public Records Act. However, there are certain details such as addresses, telephone numbers, and photographs of the employee and family members found in the employee's personnel files that are confidential and exempt from disclosure because the employee or his/her spouse or parent work in a certain job. If you are the spouse of a protected employee, your work location is also confidential and exempt from disclosure; however, your spouse (protected employee) must sign this form to maintain the exemption.

We need to know if you fall within one or more of the following categories so that we can give your information the protection required by law. If you believe one or more categories applies, please print out the form, place a check next to the applicable category(ies), print and sign your name below, and complete the other information below.

If none of these categories apply to you, your spouse, or your parents, please DO NOT return this form.

Questions should be directed to the HR Records Analyst, Personnel Records, Human Resources Department, at 727-588-6277. Once we receive your input, we will take steps necessary to protect your information.

|  |   |
|--|---|
| Employee Name (last, first, middle)<br><br><b>Mitchell, Eva, Julia</b> | School/Department<br><br><b>Coachman Service Center</b> |
|--|---|

Yes, I qualify for one of the exemption categories below (specify a category, 1-25 by checking the appropriate box): **You MUST select at least one of these categories**

- 1. Current or former firefighter certified under Florida Statutes 633.408 (including certified Forestry firefighters).
- 2. Current or former judge or Justice of the Florida Supreme Court, a district court of appeal, circuit court, or county court.
- 3. Current general magistrate, special magistrate, judge of compensation claims, administrative law judge of the Division of Administrative Hearings, or child support enforcement hearing officer.
- 4. Current or former law enforcement personnel, including civilian employees.
- 5. Current or former correctional or correctional probation officer.
- 6. Current PCS School Security Officer (armed non-law enforcement officer) under Florida Statutes 1006.12.
- 7. Current or former personnel of the Department of Children and Family Services whose duties include the investigation of abuse, neglect, exploitation, fraud, theft, or other criminal activities.
- 8. Current or former personnel of the Department of Health whose duties are to support the investigation of child abuse or neglect, or whose duties include or result in the determination or adjudication of eligibility for social security disability benefits, or the investigation or prosecution of complaints filed against healthcare practitioners, or the inspection of healthcare facilities or practitioners.
- 9. Current or former personnel of the Department of Revenue or local governments, including tax collectors, whose responsibilities include revenue collection and enforcement of child support enforcement.
- 10. Current or former code enforcement officer.
- 11. Current or former federal judge (U.S. Court of Appeals, U.S. district court, or U.S. magistrate judge).
- 12. Current or former state attorney, assistant state attorney, statewide prosecutor, or assistant statewide prosecutor.
- 13. Current or former federal prosecutor (U.S. attorney or assistant U.S. attorney).
- 14. Current or former Human Resources/Labor Relations/Employee Relations director, assistant director, manager, or assistant manager of any local government agency or water management district, whose duties include(d) hiring and firing employees, labor contract negotiation, administration or other personnel-related duties.
- 15. Current or former guardian ad litem under Florida Statutes 39.820.

**SAMPLE**

- 16. Current or former juvenile probation officer, juvenile probation supervisor, detention superintendent, assistant detention superintendent, senior juvenile detention officer, juvenile detention officer supervisor, juvenile detention officer, house parent I or II, house parent supervisor, group treatment leader, group treatment leader supervisor, rehabilitation therapist, or social services counselor of the Department of Juvenile Justice.
- 17. Current or former investigator or inspector of the Department of Business and Professional Regulation.
- 18. Current or former impaired practitioner consultants retained by any public agency.
- 19. Current or former emergency medical technician or paramedic certified under Florida Statutes Chapter 401.
- 20. Current or former employee of a public agency's office of inspector general or internal audit department whose duties include (d) auditing or investigating.
- 21. Current or former non-sworn investigative personnel of the Department of Financial Services.
- 22. Current or former non-sworn investigative personnel of the Office of Financial Regulation's Bureau of Financial Investigations.
- 23. Current or former public defenders, assistant public defenders, and criminal conflict and civil regional counsel.
- 24. Current or former staff of addiction treatment facilities.
- 25. Current or former director, manager, supervisor, or clinical employee of a child advocacy center qualifying under Florida Statutes 39.3035, or member of a child protection team under Florida Statutes 39.303.

**BASIS FOR EXEMPTION:** ← You MUST select at least one of these categories

- I am the person described in a category (1-25) above.
- I am the spouse of a person described in a category (1-25) above.
- I am the child or dependent of a person described in a category (1-25) above.
- A child residing with me is the child of a person described in a category (1-25) above.

Applies to person described in a category (1-25) above

Specify the exact position and location of current/former employment qualifying for any exemption(s) claimed above.

Position: Juvenile Probation Officer Location: Florida Department of Corrections

Eva J. Mitchell Printed Name of Individual Protected  
Eva J. Mitchell Signature of Individual Protected  
03/02/2023 Date

Signature of person described in a category (1-25) above

I hereby certify that my answers herein are truthful and accurate. I understand that Florida Statutes 837.06 makes it a second-degree misdemeanor to knowingly make a false statement in writing with the intent to mislead a public servant in the performance of his/her official duty.

Eva J. Mitchell Signature of Employee  
03/02/2023 Date  
Signature of PCS employee

Please continue to the next page to complete the Employee Specific Public Records Exemption Form which is required by Section 119.071(4)(d) Florida Statutes (F.S.) \*Note\* Page 3 MUST be completed and notarized

Return to: Administration Building, Human Resources, HR Record Analyst

PINELLAS COUNTY SCHOOLS  
HUMAN RESOURCES DEPARTMENT  
EMPLOYEE-SPECIFIC PUBLIC RECORDS  
EXEMPTION FORM

**Instructions:** Pursuant to Section 119.071(4)(d), Florida Statutes (F.S.), specified personal information may be exempted from public record inspection. To claim a personal exemption under Section 119.071(4)(d), F.S., this form must be completed in its entirety, notarized and submitted to the Human Resources Department.

In accordance with the provisions of Section 119.071(4)(d), F.S., I hereby request the following public record exemption(s):

Exempt Personnel                       Spouse of Exempt Personnel                       Child of Exempt Personnel

Per Section \_\_\_\_\_, F.S. (refer to Appendix A - Exemption Categories below)

**Attestation:** I hereby swear or affirm under oath that I qualify for the public records exemption indicated above; that all information on this form is true and correct.

Employee Name (printed): \_\_\_\_\_

Employee Signature: \_\_\_\_\_

**Notary:**

STATE OF FLORIDA  
COUNTY OF PINELLAS

Sworn to (or affirmed) and subscribed before me of this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

by means of (select one) \_\_\_\_\_ physical presence or  
\_\_\_\_\_ online notarization

Select one:      Personally known \_\_\_\_\_ or Produced identification \_\_\_\_\_ (list type below)

Type of Identification Produced: \_\_\_\_\_

\_\_\_\_\_  
Notary Signature  
(Seal)